

Policy Name: Safety Persons		Date of Approval February 8, 2025	Effective Date: February 8, 2025
Approved by: Board of Directors	Prepared by: Risk & Safety Committee		Replaces Previous Versions February 11, 2023
Review Cycle Annually			
Responsible Board of Directors-Risk & Safety	Accountable Board of Directors	Consulted Board of Directors	Informed HNO Members

Mission Statement

The Hockey Canada Safety Person Program will endeavor to provide the amateur hockey volunteer a simple, effective approach to the prevention and management of injuries in hockey, understanding risk management principles and the Respect In Sport Activity Leader Program.

The Hockey Canada Safety Person (HCSP) Program strives to be an educational program for the purpose of increasing communication, awareness, personal knowledge and as a result enhancing a safe, positive environment with respect and encouragement for hockey volunteers and participants in our branch.

- 1) All teams must have a Hockey Canada Safety Person on their bench or coaching staff. There will be no exceptions – no Safety Person, no game. Certified Safety Persons must be registered with Hockey Northwestern Ontario.
- 2) **Safety Persons must have one (1) primary team. Safety Persons cannot be the primary Safety Person for more than one (1) team.**
- 3) Any one of all carded team Officials may become certified as team Safety Persons.
- 4) Certification requirements for all teams shall be as per Regulation E(5) and (6).
- 5) Recertification is required after a three-year period. The recertification should be a refresher design, not a complete course.
An on-line recertification program is available to Level 1 Safety Persons only.
- 6) Teams must have a Hockey Canada Safety Person listed on the game sheet and the Safety Person must be present for the entirety of the game.
Safety Persons entered on a game sheet must be present at the venue for the duration of the game. Safety Persons will only be allowed to not be present in the event they are required to leave the venue for a medical emergency in respect to a player or Team Official.
Should a listed Safety Person not be present for the duration of the game, exclusive of leave for a medical emergency as above, the Head Coach will be suspended for one (1) game.
- 7) Hockey Northwestern Ontario requires that there be a Hockey Canada Safety person at all practices.
- 8) Teams who compete in any Inter-Branch competition will play within the sanctions set by their own Branch.

- 9) Any Hockey Canada team from out of Branch who enters a Branch tournament must have a certified Safety Person. Teams from out of Branch who do not have a certified Safety Person will be assigned a Safety Person by the Tournament Organizer.
- 10) One (1) Safety Person present for the duration of the game is sufficient to allow the game to continue.

Options: Certification at Level 2 is achieved by one of the following methods:

- 1) Recognition of a Standard First aid or Advanced First Aid card from an Ontario WSIB recognized FADO (First Aid Delivery Organization) or when a member association hosts a Standard or Advanced First Aid course. The FADO's recognized by the HCSP and its members for the purpose of providing First Aid, CPR and AED training are listed with the Ontario WSIB. NOTE: Emergency First Aid is not accepted as a Level 2 upgrade/renewal.
- 2) Upon successfully completing the approved HTO program (HTCP Level I) any individual who has the following professional qualifications, certified to work in Canada and is practicing, can be granted Level 2 status: - Registered Nurse - Occupational Health Nurses - Chiropractors - Physicians - Basic Trauma Life Support (B.T.L.S.) - EMCA certified - CATA/NATA - Military Medics (valid for 2 years from end of service data) (Qualifications must be licensed in Canada) - Physiotherapist - Dentist - Registered Respiratory Therapist (RRT) - Podiatrist Level 2 Expiration Date Expiration dates continue to apply to Level 2 equivalencies and may not exceed three (3) years with the expiration date no later than August 31/YR. If the First Aid card expires during the hockey season (September 1 to April 30) then the Level 2 certification shall be backdated to no later than August 31/YR. If the First Aid card expires between May 1 and August 31 then the actual date of certification expiry will be the date of expiry of the First Aid card.

The HTCP and its member 2 associations recognize that if no expiration date is stated on the FA card, the member associations will assume the FA card is valid for two (2) years. There are some FA instruction companies that provide for a three (3) year expiration. For professional qualifications, the universal expiry date of August 31/YR will apply.

Level 2 Requalification Those who have Level 2 status may continue to renew by ensuring they keep their qualifications updated with the applicable member association by providing proof of requalification. Member Associations may at their discretion, extend the period of requalification within a reasonable timeframe and under normal circumstances not to exceed October 31/YR. Regardless of this extension, the universal expiry date remains August 31/YR.

NOTE: If lapsed past the requalification timeframe, a participant will be considered NEW and must complete the HTCP Level 1 full course. Level 2 Approval Procedure To facilitate the approval of Level 2 renewal/upgrade, applicable proof of qualification (FA certification or approved professional designation) must be submitted via the applicable governing HTO member association.