



Policy Name: Hockey Canada Registry HCR		Date of Approval December 6, 2025.	Effective Date: December 6, 2025.
Approved by: HNO Board of Directors		Prepared by: Minor Committee	Replaces Previous Versions November 14, 2024. June 11, 2022.
Review Cycle Triennial			
Responsible Minor Committee	Accountable Board of Directors	Consulted Board of Directors	Informed HNO Members

Preamble

This policy outlines the mandatory registration procedures for all players and team officials within Hockey Northwestern Ontario (HNO) using the Hockey Canada Registry (HCR).

Policy

1. All teams within Hockey Northwestern Ontario (HNO) must register annually all players and team officials in the Hockey Canada Registry (HCR).
2. All minor hockey registrants must register with Associations using the HCR.
3. HNO defines registered for players within *By-Law Seven: Definitions*:
 - i. "Registered" means when a fee has been paid and the participant has been registered in the HCR, the participant will be deemed a constituent or amateur player of that Team, League, or Association. Players attending a tryout and having not been selected, are not considered to be registered.
4. Players and team officials are not considered registered until they have been duly validated in the HCR by the Executive Director for the current playing season.
5. Players and Team Staff must be approved in the HCR prior to December 1st unless otherwise stated in HNO Policies (i.e. Tournament Policy).
 - a. Team staff must have all minimum requirements pursuant to *Regulation E: Training Requirements for Coaches, Safety Persons and Officials* prior to participating in any team activity.

- b. After December 1st, if a team staff has not obtained all coach qualifications necessary for their respective team staff position, the individual will be ineligible to participate in any team activity until they have completed the required qualifications.
 - c. Players will be ineligible to participate in any team activity if they are not registered to a team in the HCR after the December 1st deadline.
- 6. All Minor Hockey Associations that accept online payments are required to use the SportsPay platform. No alternative payment processors are permitted for online transactions.